

University of Tasmania



Student Application for Access Parking Permit

This application is to be lodged with Accessibility Services or Campus Services; see contact details at the bottom of the page. The applicant must provide supporting medical documentation for sighting by a member of the Accessibility Services team or by a Campus Services Customer Services Officer.

In accordance with University By-Laws, the University Council may allow the issue of permits to park vehicles on specific parts of University land. The General Conditions on the reverse of this form provide an overview of the access parking permit regulations on campus.

Please (tick the box) to indicate the type of Access Parking Permit required.			
<input type="checkbox"/>	Annual Permit (<i>calendar year</i>)		
<input type="checkbox"/>	Temporary	Duration of incapacity from/...../.....to/...../.....	
Applicant Details	Name		
	School/Section	Campus Location:	
	Student No.	Phone No:	
	Postal Address		
Car Details	Make (eg Ford)		
	Model (eg Falcon)		
	Colour		
	Registration No.		
Alternative Car Details	Make (eg Ford)		
	Model (eg Falcon)		
	Colour		
	Registration No.		
Applicant Declaration	I agree to abide by the parking regulations contained within the University By-Laws. I have read and agree to abide by the General Conditions for Parking detailed overleaf.		
	Signed		Date
OFFICE USE ONLY	This application for an Access Parking Permit has been approved by Accessibility Services due to student's presentation of satisfactory medical documentation and / or due to the Access Parking Permit application being lodged as part of a Learning Access Plan.		
Office Use Only:	Permit No:		Date Issued:

Accessibility Services, Private Bag 45 HOBART TAS
7005,

Email: Accessibility.Services@utas.edu.au

OR

Campus Services, Private Bag 35, HOBART TAS 7001, Telephone 6226 2791

General Conditions for Access Parking Permits

The following information is provided for guidance only. For specific details of parking regulations, offences and penalties, please refer to the:

- University By-Laws (<http://www.utas.edu.au/universitycouncil/legislation/bylaws/bylaws.html>)
- Campus Services website (<http://www.utas.edu.au/campus-services/>).

Access Permit Eligibility:

Students with a temporary or permanent disability who are:

- unable to walk, or
 - only able to walk short distances (approximately 100m) without the assistance of another person or the use of a complex walking aid (such as a wheelchair)
- are eligible to apply for an access parking permit. Permits will only be issued for the period of incapacity.

Two-tier Access Parking

The University provides two types of access parking bays:

- Disability Access Car Parks: these comply with the relevant Australian Standards and are identified by a sign displaying a wheelchair symbol on a blue background. These parks require an Australian Accessibility Scheme [Parking Permit](https://www.dss.gov.au/our-responsibilities/disability-and-carers/programmes-services/for-people-with-disability/australian-disability-parking-scheme) (<https://www.dss.gov.au/our-responsibilities/disability-and-carers/programmes-services/for-people-with-disability/australian-disability-parking-scheme>)
- Access Parking: Standard size car parks that are suitable for persons who require parking near buildings but who do not use complex mobility aids such as wheelchairs. These are identified by a sign stating 'Access Parking. University Access Permit Required.'
- Access parking permit holders who use a wheelchair or other complex walking aid should only use compliant Accessibility access parking bays marked with the wheelchair symbol.

General Conditions

- There is no charge for Access Parking Permits.
- The holder of an Access Permit is entitled to park in access parking areas marked by appropriate signage.
- The holder of an Australian Disability Scheme Parking Permit may park in compliant Accessibility Access Car Parks which are identified by a sign displaying a wheelchair symbol on a blue background.
- UTAS Annual Access Parking Permits are valid from date of issue until 31 December of the year of issue. Temporary Access Parking Permits will clearly display date of issue and expiry dates.
- Student Access Parking Permit applications are to be lodged with Accessibility Services (Student Centre) or Campus Services. Applicants must provide appropriate medical documentation for sighting by Accessibility Services or Campus Services
- An Access Parking Permit will be issued by Campus Services following approval of the permit application. The permit should be placed on the bottom left side of the front windscreen, on a clear, non-tinted area.
- The permit must be removed from the car if you cease to own it, or if you cease to meet the permit conditions, and should be returned to Campus Services immediately thereafter. Old permits are to be removed before placement of the new permit.
- An Access Parking Permit does not guarantee parking in any particular space or at any particular time.
- Access Parking Permits are transferable between campuses.
- A permit may be used for more than one vehicle but must be clearly displayed on the passenger side windscreen of the car in use. The additional registration details should be provided on the reverse of this form.
- Vehicles displaying Access Parking Permits may not park in areas reserved for specific vehicles (e.g., loading zones or Staff Permit parking areas).
- Any appeal against an infringement notice must be in writing to Campus Services via the online appeals form (<http://www.utas.edu.au/campus-services/parking/appeal>). Appeals must be lodged within **five** days of the infringement issue date.
- Infringement notices will **not** be withdrawn if issued in accordance with the University By-Laws and these General Conditions.
- The following examples are **not** valid reasons for withdrawal of a parking infringement notice:
 - non-display of a permit
 - parking in a voucher zone without display of a valid voucher or with an expired voucher
 - parking in a Accessibility Access Parking space without an Australian Disability Scheme Parking Permit (see <http://www.dss.gov.au>).
 - parking to cause an obstruction or in an area not marked or indicated for the parking of vehicles such as lawns, footpaths or gardens.

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