



University of Tasmania - Read&Write
Installation Guide

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Introduction

Read&Write is a tool that supports reading and writing. It has a range of text-to-speech features to help with reading PDFs, Word documents, web and other text. It also has writing support such as advanced spelling and grammar support, word prediction and speech-to-text.

All University of Tasmania Staff and Students with a current email address can access the software and download it to their personal devices. This means that you can use the software whether you are studying on or off campus. Please use the following guide to install and login to the product. If you would like to skip forward to a specific section, select a link below or head to the next page.

[Downloading Read&Write](#)

[Installing Read&Write for Windows](#)

[Installing Read&Write for Mac](#)

[Signing Into and Activation of Read&Write for Windows](#)

[Signing Into and Activation of Read&Write for Mac](#)

[Browser extension](#)

[Resources](#)

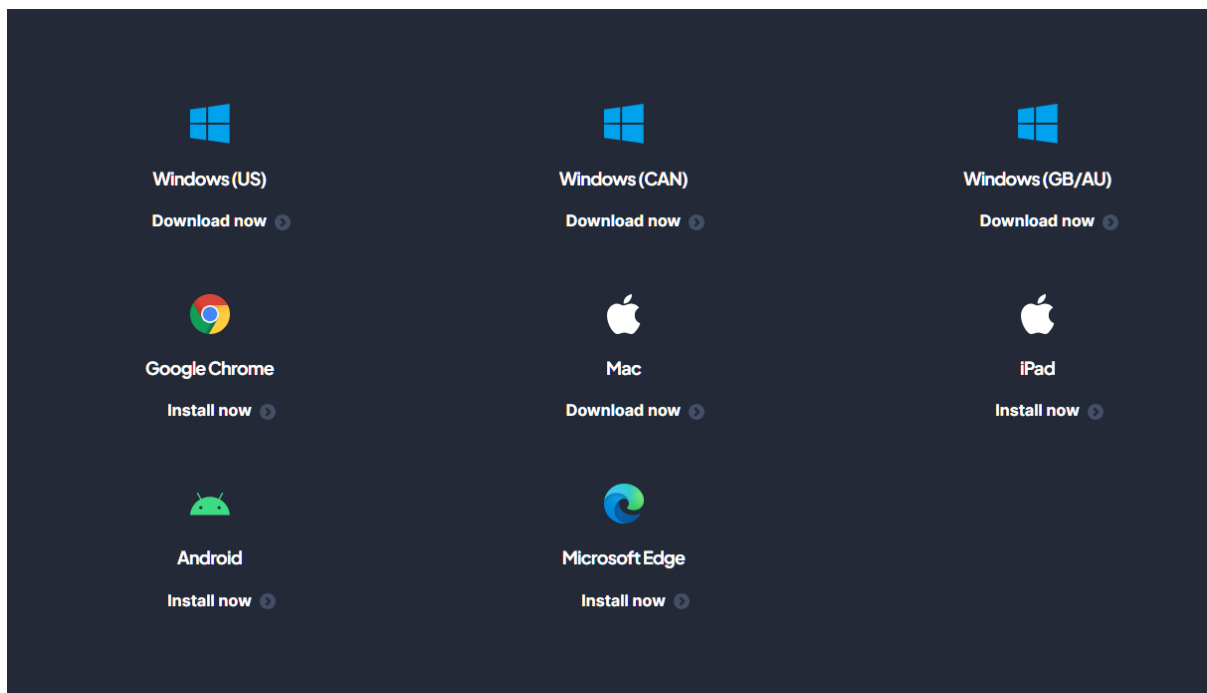
Downloading Read&Write

The Read&Write installer can be downloaded from this webpage:

<https://academy.texthelp.com/read-and-write-education/student-resources/>

Select “download now” or “install now” for your preferred platform. This will automatically start downloading the installation file.

For Windows, there are 3 options: Windows (US), Windows (CAN) and Windows (GB/AU), depending on your language preference.

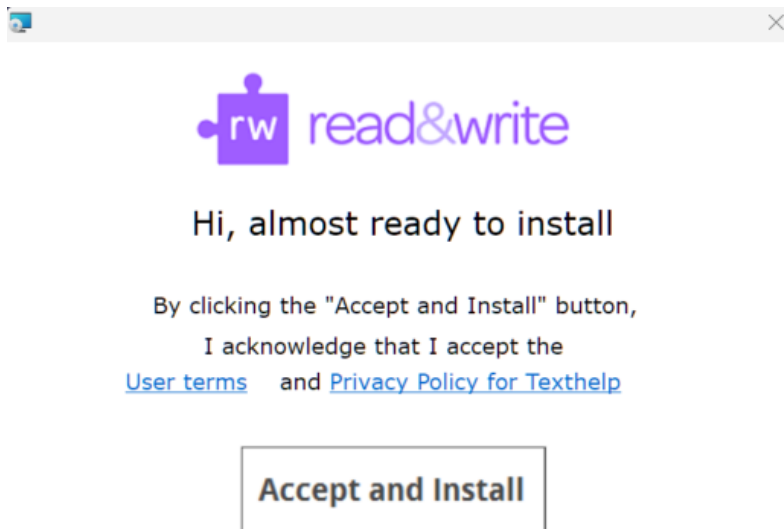


Installing Read&Write

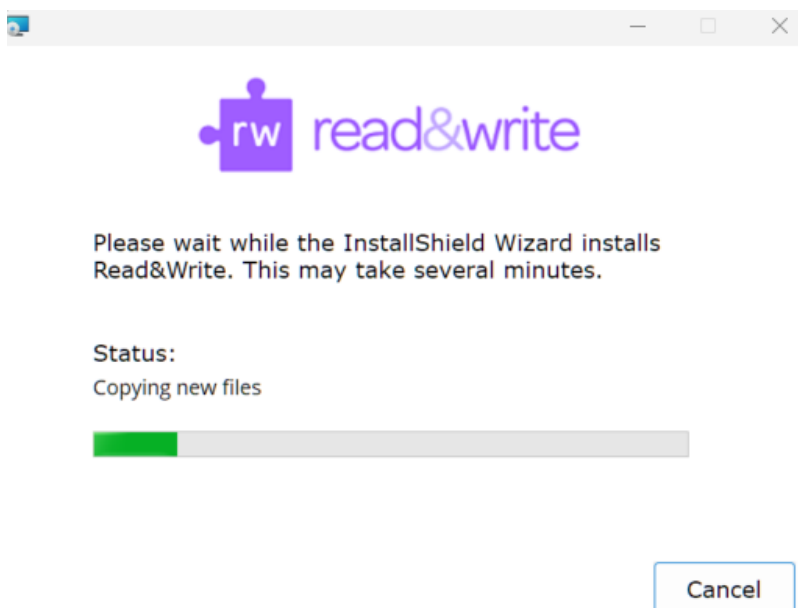
Windows

Navigate to the folder where you chose to save the Read&Write installation file. If you did not specify a folder during the download process, you can find the 'read&write.exe' file in your **Downloads** folder.

Double-click on the file to open the installation wizard.



Select **Accept and Install**. The install should only take a few minutes. Once done, Read&Write will be installed on your device.

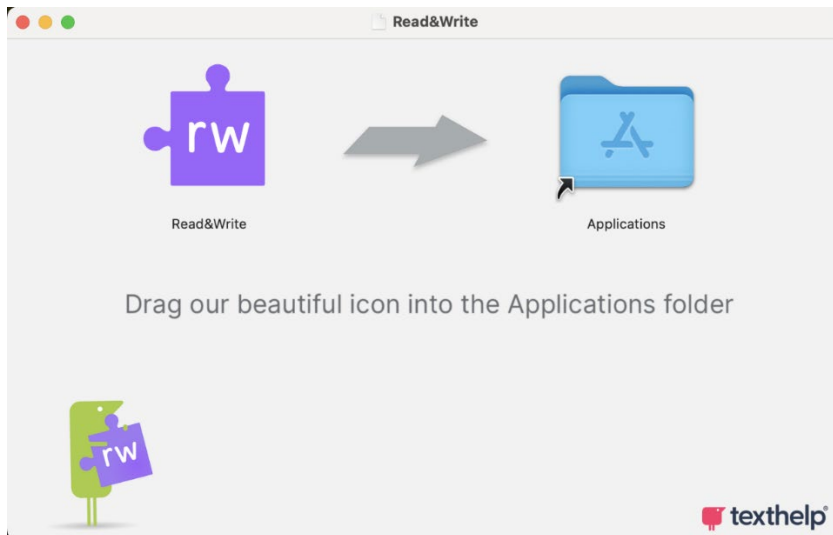


Follow through the steps below for [Signing into and activating Read&Write for Windows](#).

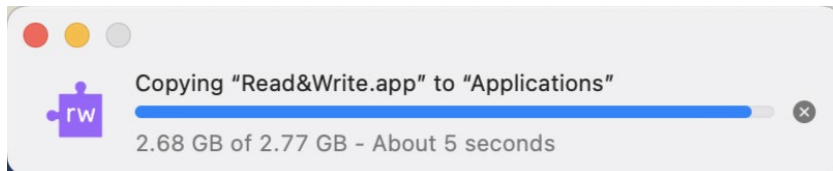
Mac

Navigate to the folder where you chose to save the Read&Write installation file. If you did not specify a folder during the download process, you can find the 'read&write.dmg.download' file in your **Downloads** folder.

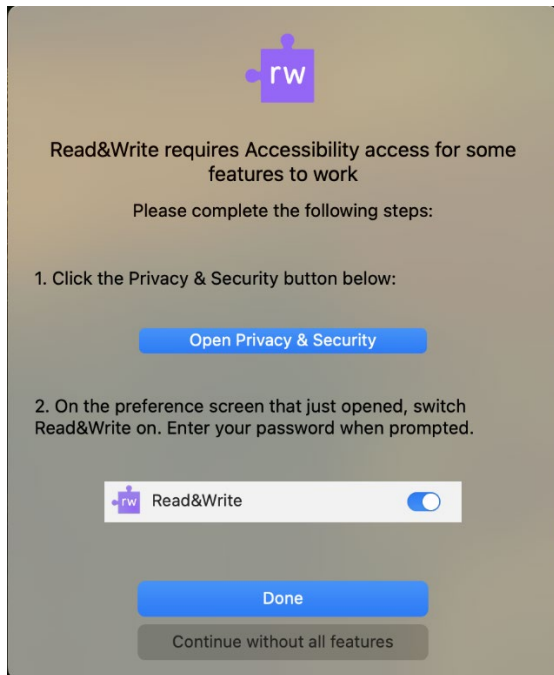
Double-click on the file to start the installation.



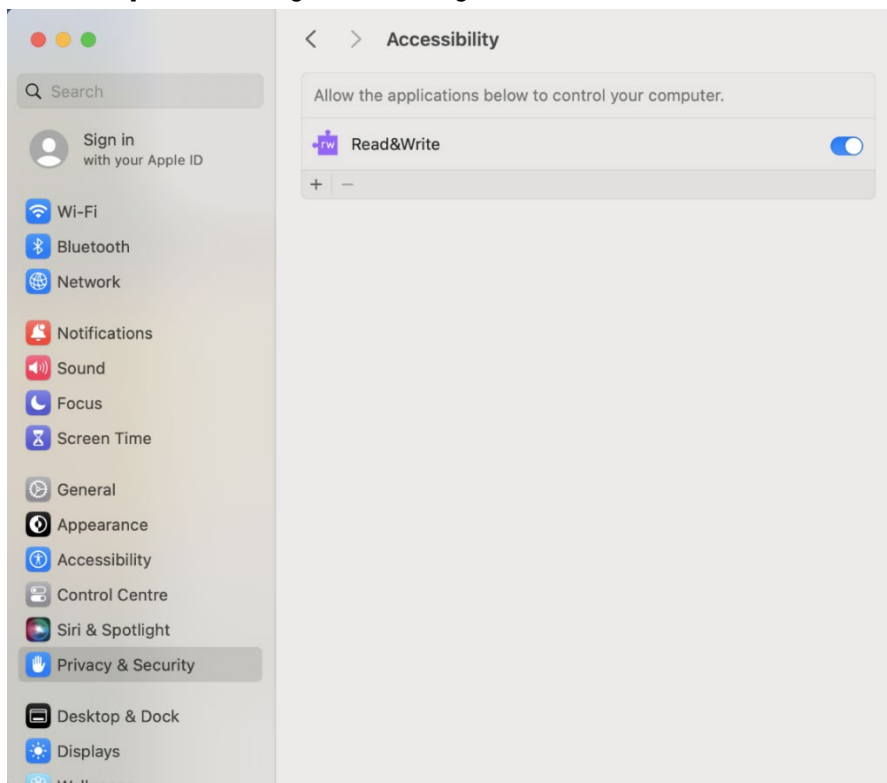
Drag the Read&Write icon to the Applications folder to install the Read&Write application.



After the Installation is complete, Read&Write will prompt for you to grant Accessibility access to the application in the Privacy & Security settings on your Mac. This provides the Read&Write application permission to access certain parts of your system to enhance functionality and Improve user experience. Without enabling this setting, certain features of the Read&Write application may be unavailable or the application may not work at all.



Select **Open Privacy & Security**



Switch Read&Write on by toggling the button. Enter your Mac credentials when prompted.

Follow through the steps below for [Signing into and activating Read&Write for Mac](#).

Signing into and activating Read&Write

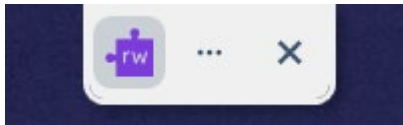
After installing Read&Write, you will need to sign in to activate it. This will allow you to use the premium features of Read&Write.

Windows

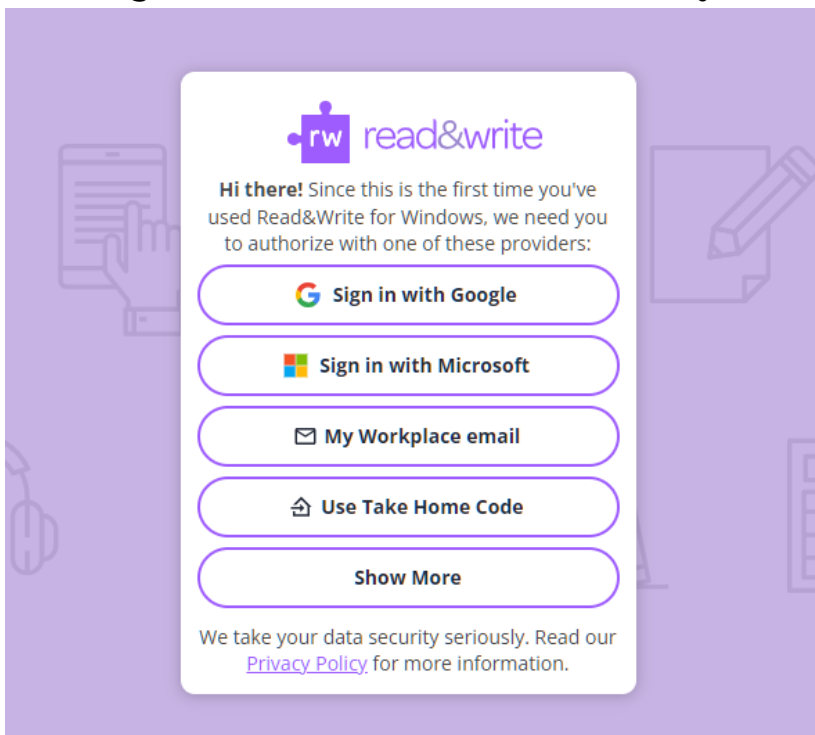
Double-click on the Read&Write shortcut on your **Desktop** to open the application.

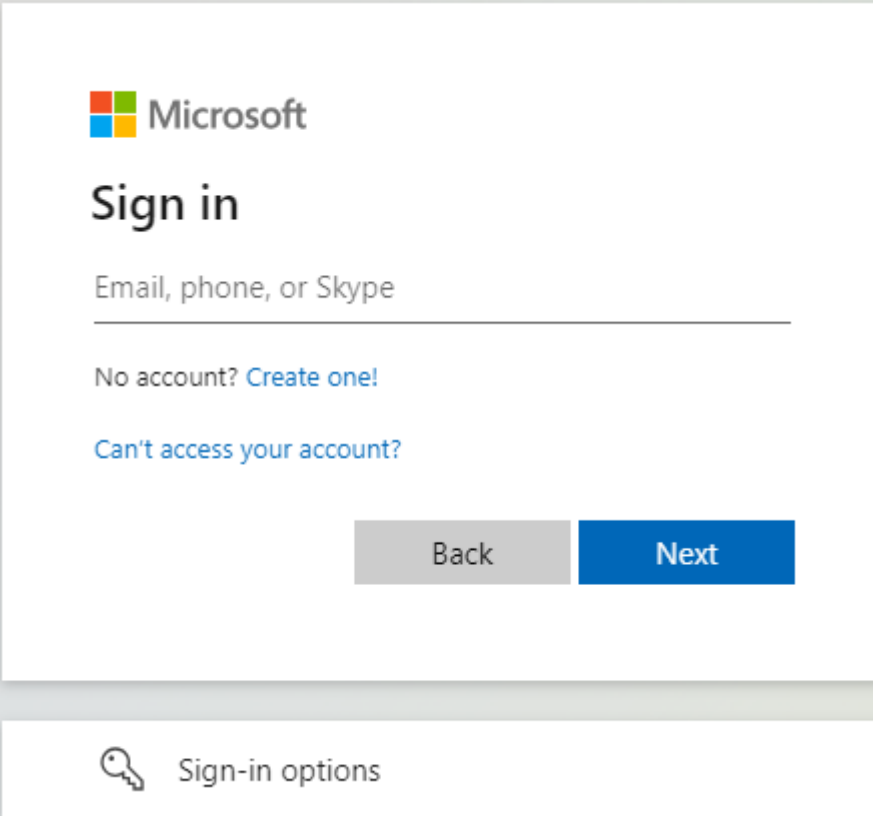


Click on the Read&Write tab at the top of your screen. This will open a sign in page in your default web browser.



Select **Sign in with Microsoft**. This will redirect you to the Microsoft sign in page.





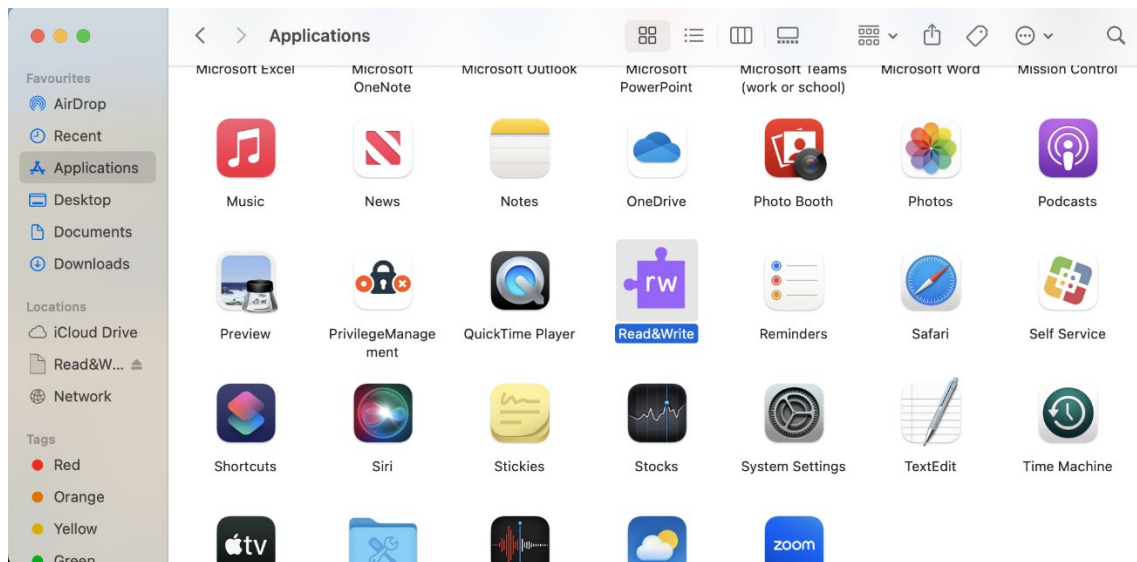
The image shows a Microsoft sign-in interface. At the top left is the Microsoft logo. Below it is the heading "Sign in". Underneath is a text input field with the placeholder text "Email, phone, or Skype". Below the input field are two links: "No account? [Create one!](#)" and "[Can't access your account?](#)". At the bottom of the main content area are two buttons: a grey "Back" button and a blue "Next" button. Below the main content area is a horizontal bar with a key icon and the text "Sign-in options".

Enter your full University of Tasmania email address or select your account (if given the option). Then select Next and enter your University of Tasmania password. You should now see a confirmation screen that you are signed in. Read&Write is now activated and ready to be used.

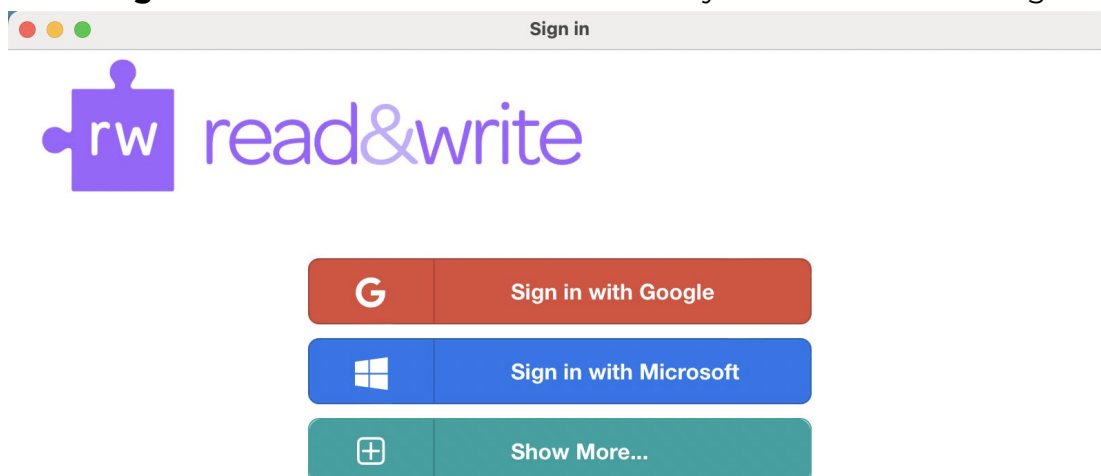


Mac

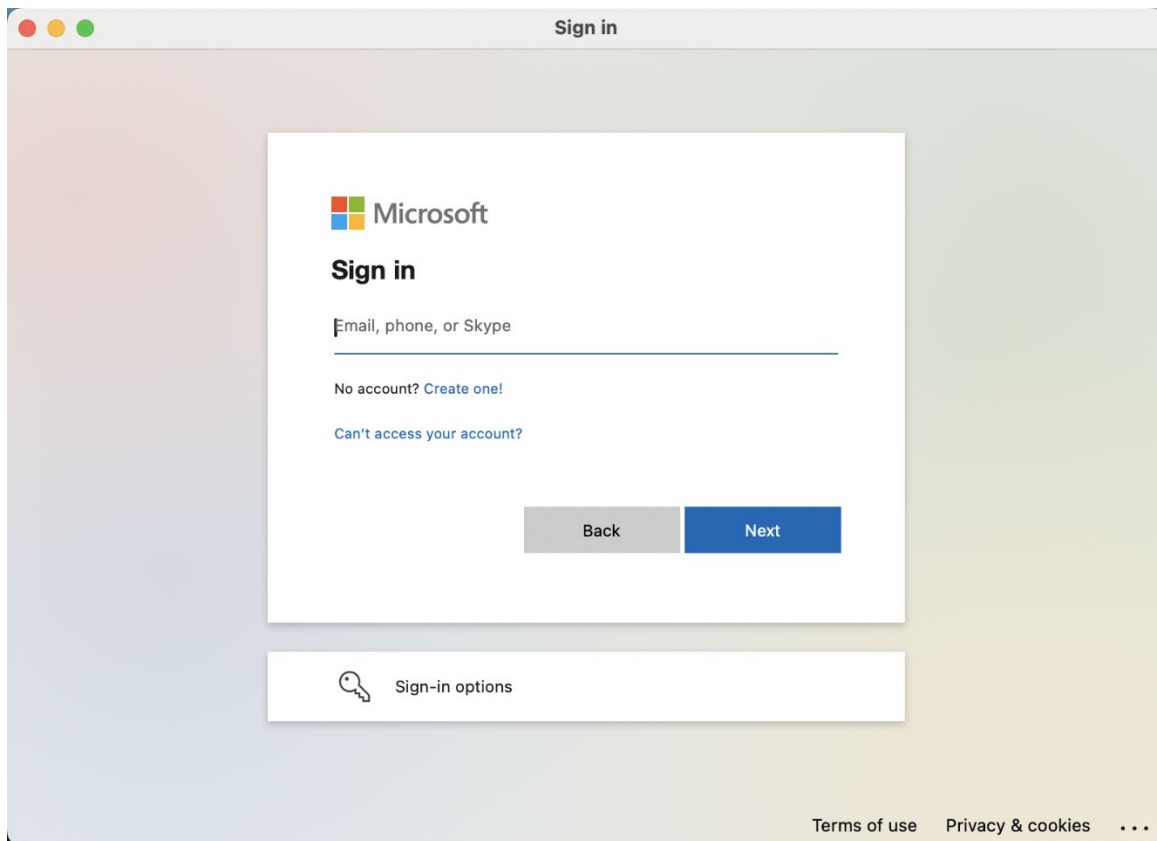
Open **Finder**, then select **Applications** in the left-hand menu. Double-click on Read&Write to open the application.



Select **Sign in with Microsoft**. This will redirect you to the Microsoft sign in page.



Why do we need this?

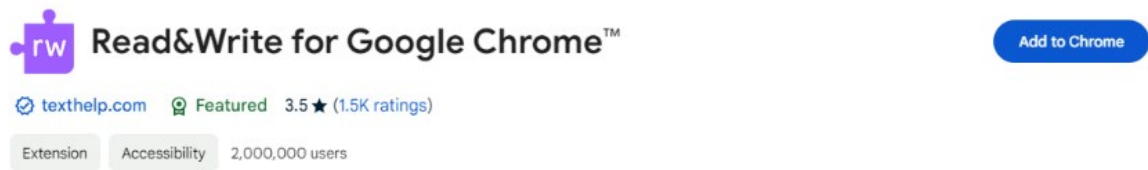


Enter your full University of Tasmania email address or select your account (if given the option). Then select Next and enter your University of Tasmania password. You should now see a confirmation screen that you are signed in. Read&Write is now activated and ready to be used.

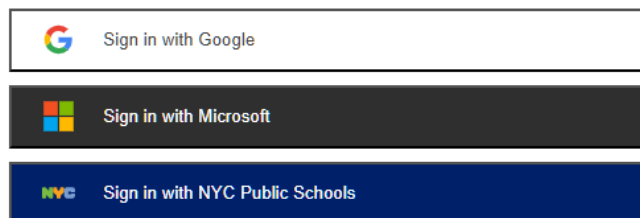
Browser extension

To install the browser extension for Edge or Chrome, you will first need to request access via the Service Desk by logging a ticket using the [Self Service Portal](#) or by calling the Service Desk on [+61 3 6226 1818](tel:+61362261818).

After access has been approved, you can head back to the Read&Write website here: and select your preferred browser extension. This will take you to the respective browser store where you can **Add** the extension.

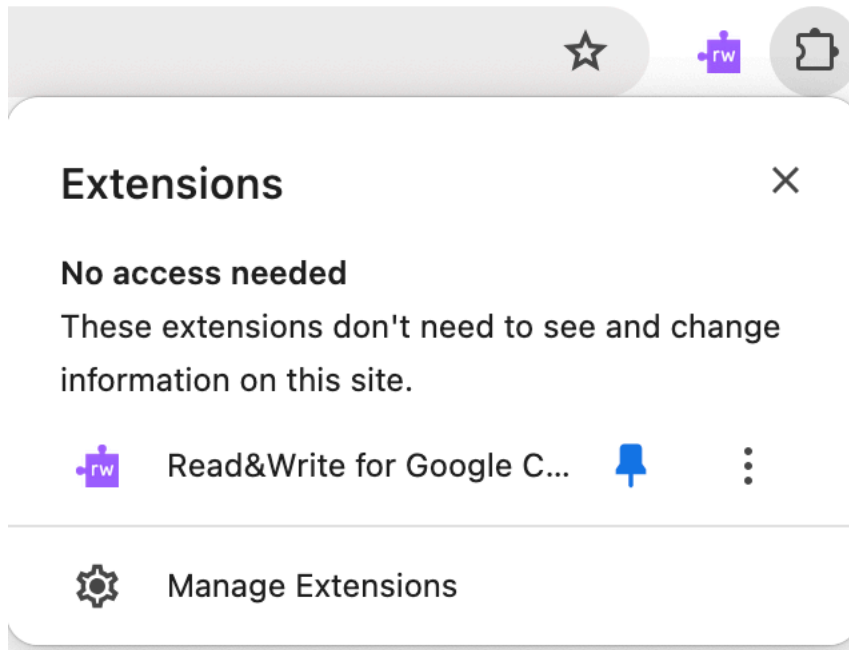


Click on the Read&Write icon which will prompt you to sign in again. Select **Sign in with Microsoft** and enter your full University of Tasmania email address.





[Why do we need this?](#)


Select the Extensions button (puzzle piece In Chrome) to Pin the extension for ease of access.



Extensions X

No access needed
These extensions don't need to see and change information on this site.

 Read&Write for Google C...  ⋮

 **Manage Extensions**

If you receive an error message, you will need to request access or follow up on your request with the Accessibility Team.

Resources

TextHelp have produced several videos and guides to help you with installing and using Read&Write. You'll find them, along with a link to their Training Portal here: <https://academy.texthelp.com/read-and-write-education/>

If you have any technical Issues or queries, please contact the UTAS Service Desk on [+61 3 6226 1818](tel:+61362261818) or log a ticket via the [Self-Service Portal](#).